



# COMMISSION REGULAR MEETING AGENDA

July 14, 2020

To be held in virtually via Skype in accordance with the Governor's 'Safe Start' order and Proclamation 20-28. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 and code 876797577#

## ORDER OF BUSINESS

11:00 a.m.

1. CALL TO ORDER

2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

▶ 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. EXECUTIVE DIRECTOR'S REPORT

5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**PLEASE NOTE: DUE TO THE GOVERNOR'S 'SAFE START' ORDER** there will be no physical location for this meeting and the **PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of July 14, 2020. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Skype for Business conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, July 14. You will then be provided with instructions and a link to join the skype meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

6. UNANIMOUS CONSENT CALENDAR (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of the minutes of the regular meeting of May 26 and the special meetings of June 1 and 9, 2020 (**no enclosure**)

6b. Approval of the Claims and Obligations for the period June 1, 2020, through June 30, 2020, including accounts payable check nos. 935743-936030 in the amount of \$4,039,103.39; accounts payable ACH nos. 027147-027738 in the amount of \$72,668,325.85; accounts payable wire transfer nos. 15388-15402 in the amount of \$10,547,611.45, payroll check nos. 196558-1966840 in the amount of \$116,506.85; and payroll ACH nos. 973079-977380 in the amount of \$11,643,785.22 for a fund total of \$99,015,332.76. (**memo enclosed**)

6c. Authorization for the Executive Director to procure and execute indefinite delivery, indefinite quantity (IDIQ) contracts for consultant support for environmental services in support of potential future environmental investigations and remediation activities. Two IDIQ contracts will be issued for the not-to-exceed amount of \$2,000,000 each with a five-year contract ordering period for a total maximum value of \$4,000,000. No funding is associated with this authorization. (**memo enclosed**)

6d. Authorization for the Executive Director to execute an Interlocal Agreement with Highline College – Small Business Development Center to provide small business trainings and one-on-one assistance to existing and aspiring small business owners from different cultural backgrounds within South King County that are interested in doing business with the Port of Seattle. The agreement will be for three years for a total of \$160,000. This is part of the South King County Fund recovery efforts. (**memo, presentation, and draft ILA enclosed**)

**6. UNANIMOUS CONSENT CALENDAR (continued)**

- 6e. Authorization for the Executive Director to execute a contract for Airport Operations Consolidated Customer Support Services at the Seattle-Tacoma International Airport. The estimated amount is \$7,600,000 for a two-year period. ([memo](#) enclosed)
- 6f. Authorization for the Executive Director to execute an Airport Term Lease Agreement with Alaska Airlines, Inc. for cargo building and related facilities at Seattle-Tacoma International Airport. The proposed lease term is for ten (10) years, with an option to extend the term for an additional five (5) years. ([memo](#) and [presentation](#) enclosed)
- 6g. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and the International Brotherhood of Electrical Workers, Local 46, representing six (6) Utility Workers assigned to the Port of Seattle Aviation Maintenance department, covering the period from June 1, 2020, through May 31, 2023. ([memo](#) and [CBA](#) enclosed)
- 6h. Authorization for the Executive Director to direct staff to develop, advertise, and execute a Public Works Building Engineering Systems Contract to replace the World Trade Center West building heating, ventilation, and air conditioning (HVAC) system. This high efficiency HVAC system Replacement project has an estimated total project cost of \$3,526,000. The amount requested under this authorization is \$3,276,000 (the remaining \$250,000 was previously authorized by the Economic Development Division). ([memo](#), [presentation](#), and [sustainable design approach](#) enclosed)
- 6i. Authorization for the Executive Director to (1) execute a contract for design, as well as automated people mover consulting services, (2) complete design, and prepare construction and purchasing bid documents, and (3) use Port crews, in support of the STS Controls Renewal and Upgrade project at the Seattle-Tacoma International Airport (SEA). The amount of this request is \$8,775,000 for a total estimated project cost of \$65,000,000 to \$95,000,000. (CIP #801043). ([memo](#) and [presentation](#) enclosed)
- 6j. Authorization for the Executive Director to execute one project specific consulting agreement for services related to special testing and inspection on the Baggage Optimization Project Phase 2. The estimated amount is \$450,000 over a 4-year period or the life of the project. ([memo](#) enclosed)

**7. SPECIAL ORDERS**

- 7a. Motion 2020-15 A motion of the Port of Seattle Commission to direct a comprehensive assessment of the Port of Seattle Police Department to ensure alignment with the highest national standards and best practices related to policing; and to establish a Task Force on Port Policing and Civil Rights to lead the assessment and develop recommendations for action. ([draft motion](#) enclosed)
- 7b. Workforce Development Strategic Plan, 2021-2023 ([memo](#), [presentation](#), [WFD strategic plan](#), [investments analysis](#), [community feedback report](#), and [WFD policy directive](#) enclosed)

**8. AUTHORIZATIONS and FINAL ACTIONS - None****9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

- 9a. Washington Maritime Blue Progress Report and Partnership Plans for 2021. ([memo](#), [presentation](#), and [capital landscape study](#) enclosed)
- 9b. 2021 Budget Development Briefing. ([memo](#) and [presentation](#) enclosed)

**10. QUESTIONS on REFERRAL to COMMITTEE****11. ADJOURNMENT**